



**MINISTRY OF TOURISM**  
**SRI LANKA TOURISM DEVELOPMENT AUTHORITY (SLTDA)**  
**INVITATION FOR BIDS (IFB)**  
**NATIONAL COMPETITIVE BIDDING (NCB)**  
**PROVIDING NETWORK ADMINISTRATION & HARDWARE SUPPORT FOR SLTDA**  
**CONTRACT NO: SLTDA/ICT/NCB/NW ADMIN & HW SUPPORT/2022/22**

1. The Chairman, Departmental Procurement Committee of Sri Lanka Tourism Development Authority invites sealed proposals from eligible & qualified bidders for Hiring of a Service Provider for **Providing Network Administration & Hardware Support for SLTDA**.
2. The successful bidder shall not have been blacklisted and shall have **Business Registration** with the five (5) years of experience in similar work.
3. Pre bid meeting will be held on **27<sup>th</sup> April at 10.00 a.m.** through online (Zoom meeting). Interested Bidders are advised to send a request to join the Pre-Bid Meeting to email address to [amilam@srilanka.travel](mailto:amilam@srilanka.travel).
4. A complete set of Bidding Documents in English language may be downloaded from the SLTDA Website (<https://sltda.gov.lk/tender>) by interested bidders from **20<sup>th</sup> April 2022 to 11<sup>th</sup> May 2022**. The payment of **non-refundable fee 5,000/-** should be deposited to the Bank **AC No. 7119413 Bank of Ceylon, Corporate Branch, Sri Lanka Tourism Development Authority** (Note: Please Fill the Depositors Details and Purpose of Deposit in the Deposit Slip as “Non Refundable Tender Fee” and it is mandatory to submit the aforesaid cash Deposit slip with the Bid. The payment should be made in cash & other payments are not allowed).
5. Sealed Bids with the duplicate may be dispatched either by register post or hand delivered to Chairman, Departmental Procurement Committee, Sri Lanka Tourism Development Authority, No.80, Galle Road, Colombo 03 on or before **2.30 p.m. on 11<sup>th</sup> May 2022**. It should be written as “**Providing Network Administration & Hardware Support for SLTDA**” at the left-hand corner of the Envelop.
6. **Late Bids will be rejected** and Bids will be opened soon after closing at the Procurement Division (4<sup>th</sup> floor), SLTDA, Galle Road, Colombo 03 in the presence of Bidder’s representatives who choose to attend.
7. Bids shall be valid up to **119 days** from the date of closing of bids.
8. Bids shall be submitted with a Bid guarantee for a value of **Sri Lankan Rupee Two Hundred Thousand (LKR 200,000.00)** with a validity not less than Twenty-Eight (28) Days from the date of Bids validity. The Bid Security should be issued from a Commercial Bank operating in Sri Lanka approved by the Central Bank of Sri Lanka.
9. Interested bidders may obtain further information from Assistant Director (Procurement) Sri Lanka Tourism Development Authority, Contact No.0112426800 (Ext: 305,277), Electronic mail address: [amilam@srilanka.travel](mailto:amilam@srilanka.travel) and inspect the bidding documents at the SLTDA Web site (<https://sltda.gov.lk/tender>).

10. All bids shall be accompanied a certificate of registration of the bidder issued by the registrar of Public Contracts in Sri Lanka according to the Public Contract Act No.03 of 1987 of the government of Sri Lanka and subsequent gazette notifications (PCA3 from).
11. An employee or a firm and/or an individual that has a close family relationship with an employee of the Ministry of Tourism & Civil Aviation, Sri Lanka Tourism Development Authority and any other institution under the control of the Ministry shall not be eligible for award.
12. The Departmental Procurement Committee decision will be the final decision. Further, SLTDA has the right to accept or reject any Bid without adducing any reasons and SLTDA will not be responsible for any costs or any expenses incurred by the prospective bidders in connection with the preparation or delivery of Bids.



**Chairman**  
**Departmental Procurement Committee**  
**Sri Lanka Tourism Development Authority**  
**No. 80, Galle Road,**  
**Colombo 03**

